

Pearson PAC - Meeting Minutes

DATE: October 21, 2024 - prepared by Gina-Lily Cooper

On Screen: 2024.10.21 PSE PAC General Meeting.pptx

In Attendance

Veronica Meola, *President*

Gina-Lily, *President*

Gemma, *Treasurer*

Jordin Kutt, *Member-at-Large (by phone)*

Jenn Dickie,

Madisyn Pearle, *COPAC*

Saif Ahmed, *prospective secretary*

Call to Order - 5:37pm *(late start due to technical difficulties with wifi and coordinating phone call)*

VERONICA MEOLA, *President*

- I. Land Acknowledgement
- II. Review of meeting protocol *(please see SLIDE 3 for more detailed information)*

Approval of agenda - 5:38pm

- I. Motion to approve by JENN DICKIE, seconded by MADISYN PEARLE. ***Motion passed by majority.***

Approval of Meeting Minutes - 5:39pm

- I. PSE PAC Meeting Minutes - DATE: September 16, 2024
 - A. Motion to approve by JENN DICKIE, seconded by GEMMA ROBINSON. ***Motion passed by majority.***

President's Report - 5:40pm

VERONICA MEOLA, *President*

- I. ACTIVITIES TO DATE
-

- A. Silent auction \$1,723 raised
- B. Transition of banking to new year/accounting procedures
- C. Gaming grant application
- D. Teacher funding requests
- E. Hot lunch
- F. Fall Festival October 23
- G. PAC 101

Principal's Report - 5:43pm

JASMEET VIRK, *Principal*

- I. Lots of supports for the kids
- II. Safety drills
 - A. fire drills
 - B. lockdown drill, waiting for a month or so for kindergarteners to be more ready as this can be a scary drill
- III. Upcoming Events
 - A. Halloween, kids may dress up, no weapons etc.
 - B. Diwali Celebration - November 1
 - C. Pancake Breakfast - November 6
 - 1. Independent Grocer, Peter to provide groceries
 - 2. Jenn, Ms White will help with cooking, set up in the hallway
 - D. Neurodivergent support in classroom seminar by district
 - E. Big White Trip fundraisers, chip and pizza sales

Treasurer's Report - 5:48pm

GEMMA ROBINSON, *Treasurer*

(please see SLIDES 8-15 for more detailed information)

- I. Old business - catching us up! PSE PAC General Accounts
 - A. Balances reported in September 2024 Treasurer's Report
 - B. General chequing account @ July 31, 2024 \$9,731.43
 - C. General chequing account @ August 31, 2024: \$9,302.83
- II. Decrease of \$428.60
 - A. \$5 account fees
 - B. \$423.60 cheque 2143 reimbursement to Jassleen Viridi for year end items
- III. PSE PAC Term Deposits for long term savings (playground replacement fund)
- IV. Balances reported in September 2024 Treasurer's Report
 - A. TD_1 \$3,282.36 matures June 2026

- B. TD_2 \$3,195.61 matures June 2025
 - C. No change since last reported balance for TDs
- V. New business – September’s financial activities
- VI. We received our Gaming Grant approval! \$5,480 rec’d in October 2024
 - A. THANK YOU! to Jennifer Dickie and Veronica Meola for their work to get this year’s grant application finished & sent in on time!
- VII. Fundraising success – silent auction at welcome back BBQ
- VIII. Interior Savings – work is ongoing to update our account details to reflect new PAC Executive and signing authorities
 - A. JASMEET VIRK what’s the status, why aren’t new signers in place
 - B. JORDIN KUTT states the bank is waiting for her to bring her ID in to get confirmed
 - 1. 10-15 business days to get new ID, ICBC appt scheduled October 28, 2024
- IX. Digitizing PAC financial records
- X. Budget planning for the year!
- XI. The Gaming Grant annual report is DUE by October 31, 2024
- XII. NEW BUSINESS
 - A. Revenue
 - 1. \$1,723 fundraising (silent auction) + \$193 hot lunch orders for October = \$1,924
 - B. Term Deposits (no change) 3,195.61 + 3,282.36

COPAC Report - 6:02pm

MADISYN PEARLE, *COPAC representative*

(please see SLIDE 16 for more detailed information)

- I. Tobias talk about STEAM in school, more for middle school
 - A. EXPO of awesome, take younger kids to see what older kids are doing
 - B. Lego League
 - C. SumoBot Competition
- II. JASMEET VIRK - inherited robotics items that will start being available by Ms Charlton
- III. Bullying - please add to newsletter
- IV. COPAC recommends to withhold membership dues until clarification
 - A. JENN DICKIE - mismanaged, should not be given any more money
 - B. MADISYN PEARLE - elementary schools not needed, high schools will still get bursary, not much financial/otherwise benefit from membership

Old Business - 6:05pm

VERONICA MEOLA, *President*

- I. Election of Secretary - outlined duties of Secretary
 - A. Call for nominations
 1. Saif Ahmed, completed one year in Canada after moving from Kuwait, wants to get involved, give back to community, Arham is a student at Pearson for this year
 - a) Saif Ahmed appointed by acclimation to position of Secretary
- II. Hot lunch update - JORDIN KUTT
 - A. VERONICA MEOLA - profit report
 1. \$568 sales - \$326 expenses = \$238.50
 - B. NOVEMBER HOT LUNCH MENU
 1. Gina-Lily - posters are still posted at office
- III. CHOCOLATE & OILS FUNDRAISERS
 - A. New website code, October 28, 2024
 1. Parents get a website code or go into the store and give a code, November first week, flyer to JASMEET VIRK - November 1 for Newsletter, or will send flyer standalone
 2. Circumstances have changed, will discuss tomorrow regarding both companies, will get details in writing regarding commissions and procedures
 3. Gina-Lily - paper orders needed?
 - a) All Purdy's orders were made online
 4. deliver of items on November 5-6
- IV. FALL FESTIVAL - October 23, 2024
 - A. Preparations are in order
 1. finishing up last minute decorations
 - a) who would like to help
 - b) volunteers 2:30pm on Wednesday
 - c) Signup genius, some parents have volunteered
 - d) JASMEET VIRK, advise what she needs
 - e) GEMMA, cash plan for event, float needed?
 - (1) \$100 float
 - (2) receipts will be submitted on Friday
 - f) SCOUTS
 - g) DJ DAVE is doing music? Or

- h) TICKETS for chips, pop, popcorn, chili
- i) MADISYN will be donations at door
- j) JORDIN KUTT, manage float

(1) Float money counted on cash float deposit she, signed in and passed off if new person

PSE PAC Budget 2024/25 - 6:35pm

- I. What is a budget?
 - A. A budget is a A plan, A guideline, A budget is NOT 100% perfect or Set in stone. Why do we make a budget? Because it helps us to...
- II. PSE PAC Proposed Budget for 2024/25
 - A. Estimated Revenue \$9,530
 1. Hot Lunch \$900
 2. Gaming Grant \$5,480
 3. Fundraising \$3,000
 - B. Estimated Expenses \$12,295
 1. Teacher Requests \$10,000
 2. Events and Year End \$2000
- III. Approve the draft budget, with amendments
- IV. Motion 1: Approve the draft budget as proposed.
 - A. Approved by GEMMA ROBINSON, seconded by VERONICA MEOLA . ***Motion passed by majority.***
- V. Motion 2: Authorize funding up to \$10,000 for teacher requests
 - A. Motion to approve by GEMMA ROBINSON, seconded by GINA-LILY COOPER. ***Motion passed by majority.***
- VI. Motion 3: Authorize payment to BCCPAC fees, approve to pay COPAC fees
 - A. Motion to approve by GEMMA ROBINSON, seconded by MADISYN PEARLE. ***Motion passed by majority.***
- VII. Motion 4: Approve continued payment of Interior Savings account fees of \$5 per account per month.
 - A. Motion to approve by GEMMA ROBINSON, seconded by VERONICA MEOLA . ***Motion passed by majority.***

Teacher Requests - 6:48pm

VERONICA MEOLA, *President*

- V. Review of spreadsheet for teacher requests
 - A. \$667 per classroom - \$1,550
 - B. TOTAL FUNDING REQUEST: \$15,566
- VI. Part of reason for conservative proposed budget, to have consistency year-over-year, and to evaluate value for each student
- VII. Spoken with each teacher regarding priorities, specifics
- VIII. Yellow squares on spreadsheet 1 indicate optional/flexible requests
- IX. Amended spreadsheet - \$10,623, 276 students
 - A. JASMEET VIRK: Provocation bins are not needs but are a priority as, primary education goals are to support curiosity and literacy, and provocation bins support curiosity
 - B. MADISYN PEARLE: Can teachers share bins?
 - C. JASMEET VIRK: Yes, each teacher will choose one bin to build this year.
- X. JENN DICKIE proposes that BIG WHITE Field Trip which is for all intermediate classes, should be a PAC Sponsored field trip, cost is approximately \$2,000. JASMEET VIRK brought up the YEAR END FIELD TRIP grade 5 to Garden Lake
- XI. TEACHER REQUESTS:
 - A. Motion to approve all teacher requests excluding the following items (reasons provided):
 - a) Provocation Bin, being funded by administration
 - b) OZOBOTS, existing technology just received
 - c) INDIGENOUS KNOWLEDGE SEEKERS, deferred as grant funding may be forthcoming
 - 2. Motion to approve by GINA-LILY COOPER, seconded by VERONICA MEOLA. ***Motion passed by majority.***
 - 3. JORDIN KUTT important to fund teacher requests, this is why we fundraise, mentioned that she would want to oppose based on not covering all teacher expenses but then changed her mind and withdrew opposition
- XII. JENN DICKIE: Motion brought to approve additional \$15/grade 5 student and \$5/grade k-4 student to cover year end celebration at teacher discretion.
 - A. Motion to approve by JENN DICKIE, seconded by GINA-LILY COOPER. ***Motion passed by majority.***
- XIII. VERONICA MEOLA to write letter detailing what funding has been approved and outlining new procedures for reimbursement

- 
- XIV. JASMEET VIRK: will follow up on exclusions, also so excited to hear we are funding all the teacher requests, and to see such a stand for teachers and the love and care for the students at Pearson. It is special and unique to Pearson.

Adjourned - 7:32pm