

Pearson PAC - Meeting Minutes

DATE: September 22, 2025 - prepared by Gina-Lily Cooper

On Screen: 2025.09.22 PSE PAC General Meeting.pptx

In Attendance

Veronica Meola, *President*
Gina-Lily Cooper, *Vice President*
Gemma D'Attilio, *Treasurer*
Madisyn Pearle, *COPAC*
Jasmeet Virk, *Principal*

Letisha Campbell
Paula Heron
Jovejit Singh
Ishwarpreet Kaur
Michelle Garcia

Parminder Kaur
Charu Sabharwal
Deepak Sabharwal
Sandeep Kaur
Mani Singh

Call to Order - 5:50pm

Veronica Meola, *President*

- I. Meeting opened with welcome message and acknowledgment.
- II. member introductions
- III. Meeting protocol review

Approval of Meeting Agenda - 6:00pm

- I. Motion to approve by Gina-Lily Cooper, seconded by Paula Herron. ***Motion carried unanimously.***

Approval of Meeting Minutes - 6:05pm

- I. PSE PAC Meeting Minutes - DATE: May 12, 2025
 - A. Motion to approve by Gemma D'Attilio, seconded by Madisyn Pearle. ***Motion carried unanimously.***
- II. PSE PAC Meeting Minutes - DATE: June, 2025
 - A. Motion to approve by Madisyn Pearle, seconded by Gina-Lily Cooper. ***Motion carried unanimously.***

President's Report - 6:10pm

Veronica Meola, *President*

- I. Goals for the year
 - A. Create opportunities to include families
 - B. Host event that build the school community
 - C. Review of fundraisers
 1. local businesses, grants etc.
 - D. Hot Lunch

1. a member asked whether hot lunch was only offered on Wednesday, executive is hoping / willing to expand but more parent volunteers required
- E. Upcoming events
 1. Silent auction
 2. Veronica moves to offer free hot lunch at Guesstimation station at Welcome Back BBQ - DATE: June, 2025
 - a) Motion to approve by Veronica Meola, seconded by Paula Herron. **Motion carried unanimously.**

Principal's Report - 6:20pm

Jasmeet Virk, *Principal*

- I. 3 weeks in, it's been a good start 290 students
- II. Principal emphasized importance of cultural celebrations (Diwali, Eid, Ramadan, Harmony Day, Truth & Reconciliation Day) and how the school incorporates them into assemblies, classroom activities, and community building.
 - A. Noted that last year 31 countries were represented in the school's Harmony Day celebration.
- III. Upcoming School Events & Calendar
 - A. Truth & Reconciliation Day – September 30th.
 - B. Parent-Teacher Conferences – Second week of October, before Thanksgiving.
 - C. Book Fair – During Parent-Teacher Conferences; major library fundraiser.
 - D. Calendar of events is available on the school website for planning purposes.
- IV. Community Building Initiatives
 - A. Proposal: "Chai & Chatter / Coffee & Chat" casual morning meet-ups in the library.
 - B. Frequency: weekly or bi-weekly.
 - C. Goal: Build parent community and accessibility.
 - D. Help from volunteers requested.

Treasurer's Report - 6:29pm

Gemma D'Attilio, *Treasurer*

- I. General Account Balance: \$9,758.69, -\$30 change over previous statement
- II. Gaming Account: \$1,950.30 _\$7 over previous, increase in bank fees
 - A. Approx. \$5,400 last year; expecting ~\$6,000 this year
 1. ~\$20 / student
 - B. A member noted that a fully functioning PAC with accurate minutes is required to qualify for the gaming grant, so it's great to see so many new faces.
- III. Term 1: \$3,326.67
- IV. Term 2: \$3,297.31

- V. Funds support teacher requests, field trips, and student enrichment.
- VI. Motion to approve payment of increased bank fees from \$5 to \$7 per month by Gemma D'Attilio, seconded by Madisyn Pearle. **Motion carried unanimously.**
- VII. Year-end report and 2025 budget discussion scheduled for upcoming October meeting.

COPAC Report - 6:34pm

Madisyn Pearle, *COPAC Representative*

(please see SLIDE for more detailed information)

- I. District PAC (COPAC) meeting attended.
- II. Inclusive Education meeting scheduled; open to parents (link available upon request).
- III. Surveys distributed for parent feedback on speakers and district-wide learning needs.
- IV. Updates:
- V. New middle school being built on Burtch Road.
- VI. New Assistant Superintendent: Linda Reeves.

Old Business - 6:36pm

Veronica Meola, *President*

- I. Election: Secretary Position
 - A. Nominee: Charu Sabharwal
 - B. Motion to acclimate nominee as Secretary by Gina-Lily Cooper, seconded by Paula Heron. **Motion carried unanimously.**
 - C. Outgoing secretary thanked for service.
- II. Fundraising & Events
 - A. Silent Auction
 - 1. To be held Wednesday, September 24, 2025.
 - 2. Process explained: starting bids, bid increments, payment at close (credit, cash, e-transfer).
 - B. Hot Lunch
 - 1. Originally scheduled October 8 (half-day).
 - 2. Decision: Move to Tuesday, October 7.
 - C. Halloween Dance
 - 1. Budget request for concession items and prizes.
 - D. Motion to approve \$500 budget for Halloween Dance by Veronica Meola, seconded by Paula Heron. **Motion carried unanimously.**
 - E. Concession: Pizza, chips, drinks. Donations encouraged.
 - F. Activities:

1. Costume contest (small prize for all participants, larger prizes for winners).
 2. Photo booth.
 3. Possible “not-too-scary” haunted house activity (sensory bowls, black lights).
 4. Local DJ secured (pending equipment check).
 5. Additional fundraising through donated concession items.
- III. Forms will be sent to staff (via Google Doc) to submit classroom/field trip requests.
- A. Submissions due by October 15th.
 - B. Allocations to be decided at October PAC meeting.

New Business - 6:50pm

- I. Community Clothing Exchange (Proposal)
 - A. Idea: Host a clothing exchange/market (late October–early November).
 - B. Items: Children’s clothing, possibly toys/books.
 - C. Pay-what-you-can or donation-based.
 - D. Clear standards: no ripped/stained items.
 - E. Possible collection at Halloween Dance; sort and host exchange following week.
 - F. Option to maintain ongoing racks for discreet access.
 - G. To be trialed once, with potential to repeat in spring.
- II. Request for pipe and drape rental/donation for Christmas Concert backdrop.
- III. Suggestion: Add “wish list” items to bi-weekly newsletters.

Next Meeting - 6:57pm

- I. Monday, October 20th at 5:45 PM

Adjourned - 6:58pm