

PSE PAC Meeting Minutes for Oct 23, 2023

Called to Order at 5:32pm

- Copies of “Roberts Rules of Order- Simplified” we circulated while Jassleen Virdi welcomed everyone and kindly asked for adherence to the rules and to be mindful of the time for the agenda.

In Attendance - Jassleen Virdi (PSE PAC President)

- Veronica Meola (PSE PAC Vice President)
- Jennifer Dickie (COPAC Rep and PSE PAC Co-Treasurer)
- Jordin Kutt (PSE PAC Co-Treasurer)
- Paula Heron (PSE PAC Secretary)
- Nina Ferguson (PSE Principle)
- Madisyn Pearle
- Gemma Robinson
- Gina-Lily Cooper
- Ashley Thorne
- Sukhdeep Kaur Nigah
- Mel Orlesky

1. Approval of Agenda

- Motioned to approve by Jenn Dickie, 2nd by Veronica Meola and passed by the majority.

2. Approval of Previous Meeting minutes:

- Motion to amend the May 17, 2023 Minutes by adding last names of executives and members when referenced in minutes by Veronica Meola, 2nd by Jenn Dickie and passed by the majority. The current secretary requested the May 17, 2023 minutes and Jassleen Virdi to provide, so that the amendments can be made.
- Motions to amend the Sept 27, 2023 minutes as follows:
 - Motion to strike “unfinished business” from item 16 by Veronica Meola, 2nd by Mel Orlesky and passed by the majority.
 - Motion to add parking lot committee not needed to item 17 by Gina-Lily Cooper, 2nd by Jassleen Virdi and passed by the majority.
 - Motion to add discussion of gmail addresses for item 18 by Gina-Lily Cooper, 2nd by Veronica Meola and passed by the majority.
- Motion to approve the amended minutes for both May 17, 2023 and Sept 27, 2023 meetings by Jassleen Virdi, 2nd by Veronica Meola and passed by the majority.

- It was also suggested that PSE PAC Minutes should be made available to everyone on the PSE website, further discussion needed and update at the next meeting.

3. Hot Lunch Update:

- Jenn Dickie reported that the new Munch A Lunch program is off to a good start, generally a better program and cheaper too. Approximately 50 items are sold per week.
- A reminder that the cut off for Hot Lunch orders is the last day of every month.
- Volunteers needed for the Hot Lunch program can inquire on the Munch A Lunch page.
- Jordin Kutt and Ashley Thorne are looking to expand the current hot lunch program starting in January 2024. They will meet with Jenn Dickie for further discussion and provide an update at the next meeting.

4. President's Report:

- Jassleen Viridi reported on the following upcoming PAC events and fundraisers:
 - Halloween Dance will not include a pre-carved pumpkin contest, but rather a costume contest and dance contest. Jassleen suggested prizes for best costumes (grades K-1, 2-3 & 4-5 categories) with \$15 Indigo gift card for 1st place, \$10 Indigo gift card for 2nd place and a candy bag for 3rd place in each category. It was suggested that the Harry Potter Bobbleheads (left over from the silent action) be used for the dance contest prizes. Motion to approve the prizes by Jordin Kutt, 2nd by Ashley Thorne and approved by the majority. Jassleen also reported that the Halloween Dance will be entrance by donation and students must be accompanied by an adult. Food for sale will include: pizza (cheese and pepperoni) will be sponsored by the Viridi Family and hot dogs will be purchased from Bonanza.
- Jassleen Viridi reported that both the Purdy's and the Dielman's fundraisers are ready to go. Flyers for each will go out on Nov 6, 2023; orders will be due by Nov 24, 2023 and deliveries by Dec 12, 2023.

5. Treasurer's Report:

- Account balances were not available for this meeting and will be updated at the next meeting.
- Still waiting for the gaming grant funds to arrive.
- E-transfer has been requested but still waiting for the bank to approve it.

6. Winter Market Update:

- Jordin Kutt reported that there are currently 20+ vendors signed up, but would like to have 40-50 vendors. She will continue to advertise via social media, school newsletter, posters, PSE website and class dojo.

- Tables are \$40 each paid by the vendor to the PAC. Admission is free to the public and vendors keep their profit from sales made.
- Winter Market on Nov 18, 2023 (10am to 4pm in the PSE gym).
- Jordyn Kutt and Nina Ferguson to open the PSE gym for an 8am setup.

7. Principal's Report:

- Nina Ferguson expressed gratitude for Coats for Kids, which will provide 340 coats for students at PSE as well as some going to Rutland Elementary.
- PSE staff are also thankful for PAC funding.
- Roots for Empathy is back this year in the grade 4 / 5 classes; it is a wonderful program that teaches empathy through baby interaction.
- Intermediate Volleyball is underway and being hosted at PSE this year.
- PSE was chosen to participate in the Indigenize program; a year long learning collaboration with local indigenous bands.
- PSE was also chosen to participate in the OECD (Organization for Economic Cooperation and Development) Schools+ Network; an international organization that builds better policies for better well-being.
- This year's Remembrance Day assembly will be held on Nov 10th with the focus on utility and peace as the PSE school body represents 24 different countries of origin.
- Nina Ferguson acknowledged that the last PAC meeting was difficult, yet acted as an opportunity to learn with a better understanding of Roberts Rules. She suggested that a meeting with superintendent John Reeve could offer guidance to our growing PAC.
- Jen Dickie motioned to have PSE PAC meet with John Reeve, 2nd by Jordyn Kutt and passed by the majority.

8. Teacher's Requests:

- Jassleen Viridi read out each of the teacher's requests and Nina Ferguson gave additional input as needed. After some discussion it was determined that more information and clarity from the teachers would be needed to prioritize the requests. Current account balances and gaming grant funds received would also be needed to aid in the approval process for these requests.
- It was motioned by Veronica Meola to hold a special PAC meeting on Wed. Nov. 8, 2023 at 5:30pm in the PSE library to resolve the approval of the teacher's request, 2nd by Gina-Lily Cooper and passed by the majority.

9. December Movie Night:

- Jenn Dickie described the PAC's annual December Movie Night and will form a committee for further discussions/planning to be reported on at the next meeting.
- Motion to set the date for the Movie Night as Mon Dec 18 2023 by Jenn Dickie, 2nd by Jordyne Kutt and passed by the majority.

10. COPAC:

- Jenn Dickie to report at next meeting due to lack of time

11. Additional Comments:

- Moving forward Gina-Lily Copper suggested that each committee (ie. per event, fundraiser etc) should give a report at each meeting with a clear outline of summarized updates, progress and motions that require voting. These reports should be separate from any other reports. Everyone was in agreement

NEXT MEETINGS:

- Wed Nov 8, 2023 *Special Meeting Re: Teacher's Requests* 5:30pm PSE Library.
- Mon Nov 20, 2023 5:30pm PSE Library.

Meeting Adjourned at 7:54pm