

Pearson PAC - Executive Meeting Minutes

DATE: March 10, 2025 - prepared by Gina-Lily Cooper

On Screen: 2025.03.10 PSE PAC Executive Meeting.pptx

In Attendance

Veronica Meola, *President*

Gina-Lily Cooper, *Vice President*

Gemma D'Attilio, *Treasurer*

Madisyn Pearle, *COPAC*

Ryan McGee

Jenn Dickie

Call to Order - 5:37pm

Veronica Meola, *President*

- I. Land Acknowledgment
- II. Meeting Protocol
- III. Review / approval of agenda

Approval of Meeting Minutes - 5:41pm

- I. PSE PAC Meeting Minutes - DATE: November 18, 2024
 - A. Motion to approve by Gina-Lily Cooper, seconded by Gemma D'Attilio.
Motion passed by majority.
- II. PSE PAC Meeting Minutes - DATE: January 20, 2025
 - A. Motion to approve by Ryan McGee with minor copy edits, seconded by Gina-Lily Cooper. ***Motion passed by majority.***
- III. PSE PAC Meeting Minutes - DATE: January 21, 2025
 - A. Motion to approve by Gemma D'Attilio with minor copy edits, seconded by Jenn Dickie. ***Motion passed by majority.***

President's Report - 5:48pm

Veronica Meola, *President*

- I. Questions about PAC and/or what we do
 - A. Ryan McGee commented that Movie Night was awesome and well attended.
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- B. Veronica Meola gave an overview of the PAC, the PAC function, field trips, funding PAC, advisory and liaison with administration
- II. Movie Night was successful, raised \$380 even though it was planned as a community connection.
- III. Baked good and tea for Staff appreciation, still getting thank yous
- IV. Staff appreciation lunch is tomorrow, no potluck volunteers so Veronica and Gina-Lily Cooper will coordinate on this
- V. Weekly drink container recycling has begun
- VI. Purdy's Fundraiser is underway
 - A. order until April 1, delivery April 14
- VII. Magic Show & Carnival planning is underway
- VIII. Anne McClymont Elementary donating to our PAC
 - A. Jenn Dickie commented last cheque was received over the Summer and recorded in subsequent fiscal year

Principal's Report - 5:51pm

Jasmeet Virk, *Principal*

- I. Lots of growth, great group of teachers and staff
- II. Basketball, staff vs. Students, staff won 22 to 6, fun and competitive
- III. Food budget, donations from lots of places, some money from Food for Thought, 2 x 7L air fryers are available for use
- IV. Ministry Survey for Grade 4 students results have been received, will bring to next meeting
- V. Kindergarten orientation
 - A. would like a PAC representative to attend, Veronica Meola attended last year and will come again. April 16
 - B. Early Learning for Families (3yr-5yr) ELF Night April 30. Making young parents aware of what resources are available in the community for their children
- VI. In contact with the non-profit group is securing grant funding to provide food, learning, arts/craft for needy families, new immigrants. Pearson will provide a space and the services are available for our students. 18 kids twice per week.
- VII. Inflatables must be signed by Jasmeet Virk for insurance purposes

New Business - 6:07pm

Agenda order adjusted to prioritize motions since one member had to leave early

- I. Magic Show - April 10, 2024
 - A. Motion to approve \$1000 budget for Magician and concession items Veronica Meola, seconded by Ryan McGee. **Motion passed by majority.**
- II. Carnival - Wednesday, May 28, 2025
 - A. Mixed goals – primarily to build community, also raise funds for next year's teacher requests

- B. Several free activities with tickets for some games and concession
- C. Want to add more games and activities than last year
- D. Planning is in progress, welcome to any who would like to contribute!
- E. So far...
 - 1. Park & Play will provide lawn games and a bouncy castle with staff
 - 2. Rent large bouncy castle – quotes for \$500 to \$915 for a large obstacle course
 - 3. Activities: cake walk, fishpond, cornhole, ring toss and more games, henna, facepainting, nail polish
 - 4. Concession: Hot dogs, samosas, drinks, chips, potentially vendors?
 - 5. Music/dance area
- F. Motion to approve \$1,500 budget for inflatable rental, concession items, materials to make games, prizes by Veronica Meola, seconded by Jenn Dickie.

Motion passed by majority.

III. Magic Show - April 10, 2024

- A. Motion to ap

Old Business - 6:15pm

Veronica Meola, *President*

- I. Constitution & Bylaws Review
 - A. Main Changes from v1 to v2:
 - 1. Change of quorum from 6 to 5
 - a) Reflects difficulty achieving quorum over past several years
 - 2. Revert to President/VP from Chair, Vice Chair
 - a) Consistent with email address, clarity between Pres and Committee Chairs
 - 3. Change of language re: signing authority
 - a) Originally allowed all execs to be signors; v1 said only P, VP, Sec; v2 specifies 3 signors, from P, VP, Sec and Treas
 - 4. Change of language re: Social Media use • Less prescriptive than original draft
 - B. Motion to adopt revised draft v.2 of the Constitution and Bylaws with minor copy edits and adopted dates in footer to take effect immediately by Gina-Lily Cooper, seconded by Jenn Dickie. ***Motion passed by majority.***
 - 1. Once these changes are made, final document will be sent COPAC and superintendent of schools as well as upload to the PAC page of the Pearson Road Elementary School website

Treasurer's Report - 6:23pm

Gemma D'Attilio, *Treasurer*

- I. Lots of teacher requests have come in since last meeting, process/system is working well, a few tweaks to implement for next year
- II. Gaming Grant: \$5,010.14
- III. General Account: \$13,123.71
- IV. Jasmeet Virk clarified that administration should submit reimbursement requests using the form

COPAC Report - 6:28pm

MADISYN PEARLE, COPAC

(please see SLIDE for more detailed information)

- I. Jesse Bruce (Indigenous Ed Council)
 - A. Indigenous Education Council adds two voting members to represent parents.
- II. Julia Fraser (Trustee)
 - A. Budget Survey Closed
 - B. Transportation sector is reevaluating secondary school bus routes and comparing to BC Transit routes
 - C. School Fees increasing from \$35 to \$40 per year
- III. Kevin Kaardal (Superintendent)
 - A. Budget meetings continue, collective agreements in discussion
 - B. Telus AI documentary, SD23 on Episode 3.
- IV. PAC 360
 - A. Principals need to sign any contracts to protect insurance for PAC's that are not incorporated.
 - 1. Please ensure operating permits are obtained and compliance with Technical Safety BC regulations
 - B. BCEID: sign up for a gaming grant. (Sign up ASAP)
 - C. AGM May 5th 7PM Zoom
 - 1. Seeking: President, Secretary, Member at Large.
 - D. School Calendar
 - 1. Spring break length, other provinces do shorter break and other breaks are longer
 - 2. ProD Days, when and where
 - a) Jasmeet Virk, 2 weeks off is a cost savings, many factors to contribute to decision
 - E. PAC Funds Survey email sent out; enhancement projects.
 - 1. March 12th board meeting, Parents welcome to attend for support.
 - F. COPAC EVENTS
 - 1. Science world AI event in April
 - 2. In person AI event in May
 - G. Proxy forms for BCCPAC vote

Old Business - 6:43pm

Gina-Lily Cooper, *Vice-President*

1. Hot Lunch update
 - a. Positive response to new vendors
 - b. Direct emails to parents shown to increase orders
 - c. 39 people served for last week's pasta and Caesar salad
2. Hot Dog/Samosa Fridays
 - a. need volunteers to help to make this viable, especially for hot dogs.
 - b. Ordering would be through MunchALunch
3. Planning for next year in progress and feedback is welcome!

Fundraisers:

Plant Sale - tabled until April meeting

Pedalheads

Advertise their summer camps with a promo code. Every time it's used, PAC gets \$25

Lions Foundation of Canada Guide Dogs Calendars

Sell calendars of guide dog puppies in training for \$20, keep \$10

Staff appreciation Propose for May:

Send out cards for students to write and return • Flowers/potted plant for each staff member

Next Meeting - 6:50pm

General Meeting

Monday, April 14

5:30PM in the library

Adjourned - 6:54pm